



Graduate  
Theological  
Union

**Financial Aid Office**  
2400 Ridge Road, Berkeley, CA 94709-1212  
Email: [finaid@gtu.edu](mailto:finaid@gtu.edu)  
Fax: 510.649.1730

## 2018-2019 Verification of Outside Awards

Outside resources are considered to be a part of a need-based financial aid award package. Federal law and institutional policy require all students to report any external resources, not directly awarded by the GTU, which they expect to receive during the 2018-2019 academic year. Sources of outside aid includes, but is not limited to, scholarships, grants, fellowships, sponsorships, church, congregation, or denomination support, tuition remission, vocational rehabilitation, stipends, AmeriCorps and any other form of aid that is not awarded directly by the institution. Outside resources must be factored into the calculation of a student's eligibility for institutional and federal financial aid, and, if necessary, a student's financial aid package will be adjusted to account for any additional assistance received.

Please list all outside sources of financial assistance you will receive so that any applicable changes can be made to your financial aid package in anticipation of these funds. Please indicate the total amount you will receive for the 2018-2019 academic year. If the amount varies, please specify the amount for each term. **PLEASE NOTE:** Outside aid awards are disbursed according to donor specification. Unless otherwise specified, aid will be applied in full to the term in which the payment is received. Should a student's aid package change, a notification of the revision will be sent by email to the student's school email address.

Submit this completed form to the Financial Aid Office as early as possible after notification of additional financial assistance. If you have any questions about a possible revision to your financial aid package, please contact the Financial Aid Office at (510) 649-2469 or [finaid@gtu.edu](mailto:finaid@gtu.edu).

All outside scholarship checks should be made payable to the *Graduate Theological Union* and must include the student's full name and GTU student ID# in the memo section of the check. If a check is made payable to both the student and the GTU, the student must endorse the check before it can be deposited and credited to their student account. Outside resource checks should be mailed to:

**Graduate Theological Union**  
**Attn: Business Office**  
2400 Ridge Road  
Berkeley, CA 92709

Student's name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Name of External Resource/Award	Renewable? Yes or No	Tuition Only?	Award disbursed to Student or GTU?	Fall 2018 Amount	Spring 2019 Amount

I certify that the external awards that I have indicated above are complete and accurate to the best of my knowledge. I understand that federal aid regulations do not permit the total financial aid package I receive to exceed my overall student budget or cost of attendance (COA) and that my combined need-based financial aid and outside resources are not generally permitted to exceed my total financial need. I understand that the addition of an outside resource may consequently necessitate an adjustment in either the total amount or types of aid awarded. If I receive additional outside aid that has not been reported or if the listed awards should change, I will notify the Financial Aid Office immediately.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_