



Literacy Intervention Tutor, Reading Partners

Reading Partners is a nonprofit organization that works to expand life opportunities for at-risk elementary school children by empowering them with strong literacy skills. We work directly within under-resourced elementary schools, and recruit community members to provide one-on-one literacy tutoring for students who are reading below grade level.

In partnership with GTU, we are seeking qualified candidates for our Literacy Intervention Tutor positions, who assist the Reading Partners on-site coordinator with tutoring and administrative support. Students must be eligible for Federal Work Study (FWS) through their financial aid package in order to apply for these paid tutoring positions.

Opportunities are available Monday-Thursday from 8am - 5pm (hours vary depending on school site). We are currently seeking FWS tutors who can commit to working between 4-20 hours/week. Placements are available within multiple East Bay [elementary school sites](#).

RESPONSIBILITIES:

- Tutor one-on-one with elementary school students reading below grade level
- Track student progress using Reading Partners tools
- Substitute tutoring, when needed
- Perform administrative duties as needed
- Attend Reading Partners orientation and trainings

REQUIRED QUALIFICATIONS:

- Interest in working with young children who need help learning
- Willingness to learn about tutoring strategies and implement feedback
- Ability to commit to a schedule and show up promptly when expected
- Ability to work independently or with limited supervision
- Ability to interact effectively with diverse groups
- Ability to pass a Livescan background check and TB test*

** Reading Partners offers Livescan fingerprinting at their national office free of charge. A Livescan background check and proof of a negative TB test is a requirement to work within our partner school districts. If the TB screening is a financial burden to you, please reach out for information regarding free clinics, and reimbursement options.*

COMPENSATION: This is a Federal Work Study position, non-exempt, starting at \$17.00/hour

APPLICATION INSTRUCTIONS: To apply, please submit the following to sfbaoperations@readingpartners.org:

- | | |
|--|---|
| 1. Resume + Cover Letter | 4. Mode of transportation |
| 2. Desired hours/week | (i.e. car, BART, bus, bike, etc.) |
| 3. Schedule of availability M-Th 8am-5pm | 5. Regional preferences within East Bay |

Reading Partners is an equal opportunity employer.
For more information about Reading Partners, please visit our website at www.readingpartners.org.