

*Approved by the Academic Committee of the GTU Board of Trustees, April 15, 2021*

The WASC Senior College and University Commission (WSCUC) requires all accredited institutions to have in place a voted-upon Teach-Out policy. This policy provides guidance and guarantees fairness and transparency for faculty, staff, and students in the event that a program or track is discontinued. The GTU's Teach-Out policy adheres to the following guidelines:

Decisions about discontinuing any program or track of a program will be considered by the appropriate faculty group (Faculty Council and/or Rostered Faculty) and voted on by the Academic Committee of the Board of Trustees.

While a decision is under consideration, new student enrollment will be suspended. When a final vote is taken to discontinue a program, new student enrollment in that program will cease. Marketing will be cancelled and any current campaigns withdrawn. The program will be considered to be in a Teach-Out phase.

The Dean will conduct an audit to ascertain which courses need to be available to ensure that all enrolled students are able to complete the program. The Dean, along with the relevant Department Chair, Center Director, and/or Program Director, will design a course schedule to allow for program completion; some Special Reading Courses (SRCs) may be necessary. This schedule will define the maximum completion time and Teach-Out date. Students will be expected to enroll in the courses according to the schedule; the GTU may not offer the courses multiple times.

Students may be unable to complete the program if they fail a course which is then discontinued, or if they are dismissed from the program for failing to make satisfactory academic progress. Students who take a leave of absence must appeal for re-entry, which will be contingent upon the availability of courses to ensure program completion during Teach-Out.

All students in the Teach-Out program will continue to receive any usual student benefits, such as advising, financial aid (if applicable), and other.

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