Course Syllabus

XX-1234: Course Name

Semester

**Instructor(s)**

Instructor Name and Title

Instructor Phone Number and E-mail Address

Instructor Office Hours

**Course Description**

This course is…

**Student Learning Outcomes and Assessment**

At the end of this course students will be able to:

|  |  |
| --- | --- |
| Student Learning Outcome | Assessment |
| 1. Outcome 1 | 1. Assessment 1 |
| 2. Outcome 2 | 2. Assessment 2 |
| 3. Outcome 3 | 3. Assessment 3 |
| 4. Outcome 4 | 4. Assessment 4 |

**Course Requirements**

1. Assessment 1 further information

2. Assessment 2 further information

3. Assessment 3 further information

4. Assessment 4 further information

**Assessment**

**Final Course Grade**

1. Assessment 1 = 25%
2. Assessment 2 = 20%
3. Assessment 3 = 20%
4. Assessment 4= 35%

**Required Readings**

Author. *Book Title*. Place of Publication: Publisher, Date of Publication. ISBN Number. List Price.

Additional readings placed on Moodle (indicated with an asterisk \*)

**Weekly Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
| Date and Topics | Readings | Activities | Items Due |
| September 5 |  |  |  |
| September 12 |  |  |  |
| September 19 |  |  |  |

**Instructor Policies (required)**

**COVID-19 Policy**

For the most up-to-date policies regarding COVID-19, please refer to our resource page at https://www.gtu.edu/coronavirus-resources-gtu.

Masks are optional, but we strongly encourage masks for anyone who is unvaccinated, immunocompromised or prefer masking for safety.

**Plagiarism**

Plagiarism is the presentation of another’s ideas, methods, research, or words without proper acknowledgement. It runs the gamut from failing to cite a reference (sloppy scholarship), to passing off another’s work as one’s own. It includes close paraphrasing as well as lifting of entire lines nearly verbatim without acknowledgement. As the effects of the plagiarism will be the same regardless of intent, intent will not be construed as essential to the act, although it may be considered in determining whether the charge of plagiarism should be pursued or what the penalty may be. For more information see Section I under Institutional Policies in the [Doctoral Handbook](https://moodle.gtu.edu/mod/folder/view.php?id=284883). [MA Handbook.](https://moodle.gtu.edu/mod/folder/view.php?id=287552)  For general requirements for proper acknowledgement in written work, see the most current edition of Kate Turabian, *Manual for the Writers of Term Papers, Theses, and Dissertations* and *The Chicago Manual of Style.*

**Arrangements in Cases of Documented Disability**

If you will need special arrangements for meeting course requirements for reasons of documented disability, please speak to one of the instructors very early in the term so that appropriate arrangements can be made. A description of the GTU policy regarding accommodation for differently abled students can be assessed [HERE](http://gtu.edu/admissions/life-at-gtu/students-with-disabilities).

**Honor Code**

Students in all courses and phases of the Doctoral Program are subject to the GTU Honor Code, described in section F, Doctoral Program Policies the [Doctoral Handbook](https://moodle.gtu.edu/mod/folder/view.php?id=284883). [MA Handbook.](https://moodle.gtu.edu/mod/folder/view.php?id=287552)  Please note: “Documented evidence that a student has violated the honor code may result in immediate expulsion from the program.”

**Title IX Policy**

Title IX refers to a section of the Education Amendments of 1972 law that prohibits sex discrimination in educational programs and activities at schools that receive federal financial assistance. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students and other persons at the GTU are subject to and protected by this policy, regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, national origin or other protected category, in all aspects of the GTU’s educational programs and activities. See section J under Institutional Policies in the [Doctoral Handbook](https://moodle.gtu.edu/mod/folder/view.php?id=284883). [MA Handbook.](https://moodle.gtu.edu/mod/folder/view.php?id=287552)

**Other GTU Policies**

Students and faculty in required Doctoral Seminars are also subject to GTU Institutional Policies, detailed in the [Doctoral Handbook](https://moodle.gtu.edu/mod/folder/view.php?id=284883). [MA Handbook.](https://moodle.gtu.edu/mod/folder/view.php?id=287552)  Non-discrimination, AIDS non-discrimination, and Drug Free Environment, Inclusive Language, Plagiarism, and Exceptions and Accommodations

**Faculty’s School Policies**

**Instructor Policies (recommended)**

**GTU Statement on Diversity**

The GTU, an academic and faith community, is committed to valuing difference, affirming individual uniqueness, and encouraging alternative points of view within an educational and working environment of mutual respect and discipline. The GTU is committed to trust and dialogue.

This commitment requires that as a consortium and as individuals, we aggressively challenge:

(1) social, intellectual, and theological perspectives which intentionally and unintentionally exclude;

(2) behavior based on prejudice; and

(3) images that ignore, demean, and denigrate.

The GTU seeks to live out its mission in the context of a commitment to diversity as it educates individuals for vocations of ministry and scholarship, equips leaders for a future of diverse religions and cultures, teaches patterns of faith which nurture justice and peace, and serves as an educational and theological resource for local communities, the nation, and the world.

**Inclusive Language**

All students in this course are requested to use gender inclusive language when referencing humanity unless one is directly quoting a text.

**Pronouns**

GTU affirms the richness of diversity and expects students to practice civility and inclusion of all perspectives in respectful conversation and dialogue, which includes the use of students’ preferred names and pronouns. All students should be referred to by the names and pronouns they use for themselves.

**Assignment Rubrics**

Rubric 1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Criteria | Unacceptable | Below Expectations | Meets Expectations | Exceeds Expectations |
| Criterion 1 | *Criterion 1 - Unacceptable* | *Criterion 1 - Below Expectations* | *Criterion 1 - Meets Expectations* | *Criterion 1 - Exceeds Expectations* |
| Criterion 2 | *Criterion 2 - Unacceptable* | *Criterion 2 - Below Expectations* | *Criterion 2 - Meets Expectations* | *Criterion 2 - Exceeds Expectations* |
| Criterion 3 | *Criterion 3 - Unacceptable* | *Criterion 3 - Below Expectations* | *Criterion 3 - Meets Expectations* | *Criterion 3 - Exceeds Expectations* |
| Criterion 4 | *Criterion 4 - Unacceptable* | *Criterion 4 - Below Expectations* | *Criterion 4 - Meets Expectations* | *Criterion 4 - Exceeds Expectations* |