

TRANSFER OF CREDIT:

for GTU and non-GTU courses

I want to transfer _____ units into the GTU Common MA program, to count toward the total required 48 units.

These units apply only as electives toward the 48-total-unit requirement. To apply them toward program requirements, see “Advanced Standing” section below. Once transferred, these courses will become part of your permanent GTU transcript.

12 units may be transferred from a school outside the GTU, and 36 units may be transferred from a GTU member school. **The maximum number of transfer units is 36 units total,**

Courses suitable for transfer of credit are 3-unit academic courses—not professional or ministry courses—in theology or a closely related field that were taken (1) as a special or non-degree student, or (2) above and beyond degree requirements in a degree program, or (3) for a degree program which the student did not and will not complete. In rare cases, two 1.5-unit courses may be combined, if documentation proves the reading and written work was comparable to a 3-unit academic course.

I want to apply _____ units from _____, a non-GTU member school and _____ units from _____, a GTU member school, toward the 48-unit full-tuition / residency requirement of the GTU Common MA program.

Up to 12 units from a non-GTU member school may be applied to this requirement. **Only 36 units total** can be transferred and applied toward Tuition/Residency.

ADVANCED STANDING:

for GTU and non-GTU courses

I want to apply the courses indicated to requirements of the GTU Common MA Program and to the tuition/residency requirement.

Attach a transcript, syllabus or description for each course for which you request advanced standing. If a GTU course, a description from the Schedule of Classes may be adequate, unless the Dean requires more information. If the course was offered by a professor at your School of Affiliation, this attachment may be waived at the Dean’s discretion. Note: Advanced Standing for the MA in Biblical Languages program requirements must be approved by the MA Biblical Languages Coordinator and the Dean of the School of Affiliation.

Up to 18 units of this prior course work can be applied toward the Tuition/Residency requirement.

I certify that the information I have provided is true and correct.

Student signature

School of Affiliation

Date

APPROVAL SIGNATURES:

Dean of School of Affiliation

Date

MA Biblical Languages Coordinator

_____ **for MA students in Biblical Languages only**
Date