<table>
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<th>Requirement</th>
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<th>Evidence for Certification</th>
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| Research Readiness Review (RRR)  | Year One                  | • Written evaluation using RRR rubric by two course instructors  
• Papers and evaluations then reviewed by Advisor                                                                                                                                      | Course Instructors, Advisor                                    |
| Coursework                        | By end of second year      | • Four semesters of coursework (48 units).  
• Normal load is 3 three-unit courses plus 3 units of “Preparation for comps”  
• Includes Seminar on Interdisciplinarity and Department Seminar plus other courses in primary and secondary concentrations and outside discipline (or tertiary concentration for ThD) | Advisor and Course Instructors                                |
| Languages                         | By end of second year      | • Certification in 2 scholarly research languages through:  
Translation & comprehension examinations (offered once each semester)  
or  
Coursework                                                                                                                                | GTU Language Committee                                            |
| Comprehensive Exam Proposal       | By end of third year       | • Formation of a Comprehensive Examination committee consisting of a coordinator (CDF member from the student’s primary concentration), a second GTU member (consortial faculty from a different school than the coordinator), and a third/outside reader -  
See Doctoral Handbook for details  
• Exam proposal, including bibliographies, developed in consultation with committee and submitted for approval to department chair  
• See “Procedures for Comprehensive Examination Proposal Approval” in Doctoral Handbook | Comps Committee approved by GTU Dean, Committee and Department Chair approve proposal |
| Comprehensive Exams               | Completion within one academic year of proposal/end of fourth year | • Four exams  
• At least one exam is a research paper of 30-40 pages  
• Format options for other exams: four-hour closed book, student designed/taught course, 24 hour take-home, or two papers-two courses  
• Exams in primary concentration, secondary concentration, outside discipline (or tertiary concentration for ThD), and background to the dissertation | Comps Committee                                               |
| Oral/Comprehensive Exam           | No earlier than two weeks after submitting completed exams to committee | • Three hour examination by committee  
• One of the following assessments will be made: pass with distinction, pass, fail with recommendation for re-exam, fail with recommendation for terminal MA, fail terminal, no decision | Comps Committee                                               |
| Dissertation Proposal             | By end of fifth year       | • Formation of a Dissertation Committee consisting of coordinator, second GTU reader, and third/outside reader - dissertation committee must be approved by department chair and GTU dean  
• Dissertation proposal with short bibliography developed in consultation with committee and submitted for approval to the Doctoral Council - proposal must meet with requirements detailed in the Doctoral Handbook  
• Human subjects protocol (if relevant) should be submitted along with proposal | Committee and Doctoral Council approve the proposal, and human subjects protocol (if relevant) |
| Dissertation                      | By end of seventh year     | • All Committee members must approve final draft                                                                                                              | Dissertation Committee                                        |
| Dissertation Oral Defense         | Four weeks (minimum) after final draft is submitted to committee | • All Committee members must approve defense                                                                                                           | Dissertation Committee                                        |